

**Title: APPLICATION FEES ON INITIAL APPLICATION POLICY & PROCEDURE**

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Location: Saint Joseph Regional Medical Center-Mishawaka		Department: Medical Staff Office

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**POLICY:**

1. There will be a non-refundable \$200 application fee for all applications for medical staff membership and \$100 for allied health applicants.
2. Applications will not be processed until the application fee is received.
3. Exceptions are limited to:
  - A. Applicants who will participate strictly on a volunteer basis to provide charity care.
  - B. Applicants who as of July 1, 2003 have membership at SJRMC – Plymouth.

**References/Standards:**

- Policy Origin Date: March 1988
- Review Date: December 2009, December 2012, December 2015
- Revised Date: May 2005
- Effective Date: August 2001
- Reviewed/Recommended By: Medical Executive Committee
- Policy 80