

**Title: Medical Staff Application Fees (Initial and Reappointment)**

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Approver(s): Deborah Traversa		Date Approved: 10/03/2013
Location: Saint Joseph Regional Medical Center – Plymouth		Department: Plymouth-Medical Staff Affairs

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**POLICY:**

**A. INITIAL APPLICATION**

- 1) All Medical Doctors, Osteopathic Physicians and other LIP's (Licensed Independent Practitioners) will be assessed a non-refundable application fee of \$600 upon initial application.
- 2) All Dependent Practitioners will be assessed a non-refundable application fee of \$100 upon initial application.
- 3) Funds received through the assessment of application fees will be utilized by the hospital to cover fees incurred in the process of verifying credentials.
- 4) Medical Staff application fees will be collected with the initial application. Applications for membership to the Medical Staff will not be processed until the application fee is received.

**B. REAPPOINTMENT APPLICATION**

- 1) All Medical Doctors and Osteopathic Physicians who belong to the Limited, Consulting, Coverage and Affiliate staff categories and are requesting reappointment of membership and privileges at Saint Joseph Regional Medical Center – Plymouth will be assessed a non-refundable reappointment application fee of \$275.
- 2) Medical Staff re-application fees will be collected with the reappointment application. Applications for reappointment to the Medical Staff will not be processed until the application fee is received.

**References/Standards:**

- Policy Origin Date: August 1999
- Review Date: March 2005; March 2008; September 2008
- Revised Date: March 2013
- Effective Date: August 1999
- Reviewed/Recommended By: Medical Executive Committee